



B.G.E. SERVICE & SUPPLY LTD.

Warehouse Labourer

B.G.E. Service & Supply Ltd. provides quality filtration solutions for our customers. To further our growth and success, we are looking for an ambitious individual to work with our **Calgary team** in the role of **Warehouse Labourer**. Our ideal candidate for this role will encompass and live our core values of: **Together We Are Better, Whatever it Takes, and Be the Experts.**

Responsibilities:

- Safely load and unload goods from trucks; unpack and store goods.
- Organize workspace and inventory.
- Count and inspect received items while matching with paperwork for accuracy.
- Pick orders for customers and branch transfers.
- Prepare containers to be shipped and complete shipping documents.
- Provide excellent customer service.
- Adhere to company safety programs and safe work practices.

Qualifications:

- Previous warehouse experience is required.
- Experience using Forklift is highly desirable.
- Must be physically able to perform the warehousing duties efficiently and safely, including: lifting up to 23kg (50lbs); working with heights in dusty environments where frequent bending and kneeling are required; working in variable weather conditions.
- Excellent customer service skills and professional demeanor.
- Ability to work in a team environment and independently.
- Effective communication skills, both verbal and written.
- Strong organizational and problem-solving skills with attention to detail.
- Valid class 5 (non-GDL) license with clean driving record/abstract is required.
- Delivery driving experience and familiarity with the geography of Calgary and surrounding areas is an asset.
- Must be authorized to legally work in Canada.
- All applicants may be subject to security background check.
- Must be able to pass pre-employment and pre-access drug and alcohol tests.
- Safety conscious attitude with the willingness to adhere to the company's safety program.

To apply: Please send your resume to careers@thefiltershop.com or fax it to (780) 437-2133 - please reference the job title and location when you apply.

We hire on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply. We would like to thank all applicants for their interest in this position, however only those selected for the interviews will be contacted.